



CITY of EL PASO
EMPLOYEES RETIREMENT TRUST

**BOARD AGENDA FOR THE REGULAR MEETING
TO BE HELD WEDNESDAY, JUNE 18, 2025, AT 8:30 A.M.
RETIREMENT TRUST ADMINISTRATION BUILDING, 1039 CHELSEA**

Item 1. Call the meeting to order.

PLEDGE OF ALLEGIANCE

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Retirement Trust Board to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Retirement Trust Board or persons in the audience request specific items be removed from the CONSENT AGENDA to the REGULAR AGENDA for discussion prior to the time the Retirement Trust Board votes on the motion to adopt the CONSENT AGENDA.

CONSENT AGENDA

Item 2. Approve the Minutes of the Regular Board Meeting of May 21, 2025.

Item 3. Consideration and action on the following retirements:

| Name | Department | Service Time (estimated) |
|------------------------------|-------------------------|--------------------------|
| A. Age & Service Retirement: | | |
| 1. DeAnda, Carlos J. | Fire | 35 years 04 months |
| 2. Diaz, Vicky | Police | 28 years 03 months |
| 3. Garcia, Felix A | Fire | 19 years 09 months |
| 4. Gonzalez Jr., Manuel | Parks and Recreation | 08 years 10 months |
| 5. Lopez, Lorenzo A. | El Paso Water | 24 years 11 months |
| 6. Mata, Jesus | Sun Metro | 15 years 02 months |
| 7. Rodriguez, Juan M | El Paso Water | 07 years 04 months |
| 8. Valenzuela, Gerardo | Environmental Services | 21 years 07 months |
| 9. Villalobos, Armando | El Paso Water | 22 years 06 months |
| 10. Zambrano, Angel R. | Parks and Recreation | 17 years 10 months |
| B. Early Retirement: | | |
| 1. Martinez III, Florencio | El Paso Water | 13 years 11 months |
| 2. Ojeda Hernandez, Jose | Environmental Services | 12 years 07 months |
| C. Deferred Retirement: | | |
| 1. Garcia, Alfonso | Environmental Services | 14 years 05 months |
| 2. Olvera, Raul | Streets and Maintenance | 10 years 07 months |

Item 4. Consideration and action on survivor benefit applications for:

A. Burnett, Willie survivor of Debora Burnett, retiree.

Item 5. Consideration and action on invoices as follows:

| Company | Description of Service | Period | Fee Due |
|------------------------------------|------------------------|---------------------|--------------|
| A. BNY Mellon | Custodial Fees | Qtr. Ended 03/31/25 | \$ 38,790.88 |
| B. Buck Global, LLC | Actuarial Fees | Mo. Ended 05/31/25 | \$ 4,783.33 |
| C. Eduardo Miranda | Legal Fees | Mo. Ended 05/31/25 | \$ 800.00 |
| D. Gordon Davis Johnson & Shane PC | Legal Fees | Mo. Ended 05/31/25 | \$ 20,631.91 |
| E. Schlueter Group of Texas, LLC | Consulting Fees | Mo. Ended 06/30/25 | \$ 5,000.00 |
| F. Xerox Financial Services | Copier Lease | Mo. Ended 06/30/25 | \$ 348.00 |

Item 6. Consideration and action on the following Committee reports/appointments:

- A. Administrative Services Committee
- B. Executive Committee
- C. Facility and Maintenance Committee
- D. Financial Oversight Committee
- E. Investment Committee

REGULAR AGENDA

Item 7. Discussion and action regarding the presentation of Board Service Awards.

Item 8. Discussion and action regarding the Treasurer's Report for the month ended May 31, 2025.

Item 9. Discussion and action regarding the receipt of a Texas legislative session summary from the Schlueter Group of Texas ("SGT").

Item 10. Discussion and action regarding the receipt of a monthly performance report for May 2025 regarding the Trust's investments and related matters from Callan LLC.

Item 11. Discussion and action regarding consideration of an amendment to the job descriptions for Retiree Benefits Clerk and Benefits Technician.

Item 12. Discussion and action on a report from the Executive Director or Deputy Executive Director regarding:

- A. TEXPERS Summer Conference
- B. Staffing Update
- C. FOAC Presentation
- D. Committee Work Update
- E. Strategic Planning
- F. Preliminary Budget

Item 13. For Notation:

A. Refund of Contributions:

| Name | Department | Total Refund |
|----------------------|------------------------|--------------|
| 1. Alvarado, Robert | Environmental Services | \$ 1,789.13 |
| 2. Briseno, Victoria | Mayor and Council | \$ 4,168.92 |
| 3. Cadena, Javier | Environmental Services | \$ 7,288.55 |
| 4. Catinella, Thomas | El Paso Water | \$ 1,081.96 |
| 5. Crawford, Alicia | Airport | \$ 13,056.57 |
| 6. Cuellar, Sandra | Zoo | \$ 11,777.56 |
| 7. Diaz, Alejandro | Zoo | \$ 314.28 |

| | | | | |
|-----|---------------------------|-----------------------------------|---------------|----------------------|
| 8. | Duran, Rebecca | El Paso Water | \$ | 4,955.18 |
| 9. | Escapita, Norma | Office of the Comptroller | \$ | 6,720.60 |
| 10. | Guerrero, Mario | El Paso Water | \$ | 2,230.84 |
| 11. | Hankins, John | Sun Metro | \$ | 2,302.35 |
| 12. | Hawthorne, Melissa | Public Health | \$ | 40,737.64 |
| 13. | Hernandez, Abel | Environmental Services | \$ | 12,964.32 |
| 14. | Holguin, Valeria | Capital Improvement | \$ | 7,122.05 |
| 15. | Johansmeier, Glen | Fire | \$ | 36,986.99 |
| 16. | Lamas, Vanessa | El Paso Water | \$ | 8,135.04 |
| 17. | Lopez, Diana | El Paso Water | \$ | 4,257.47 |
| 18. | Martinez, Steven | Zoo | \$ | 9,554.21 |
| 19. | Monarrez, Leidy | Public Health | \$ | 31,285.75 |
| 20. | Narvaiz, Christopher | Public Health | \$ | 8,142.31 |
| 21. | Ortiz, Higinio | Public Health | \$ | 11,195.19 |
| 22. | Pena, Aaron | Parks and Recreation | \$ | 8,651.49 |
| 23. | Phifer, Larry | City Attorney | \$ | 27,298.55 |
| 24. | Quezada, Silvia | El Paso Water | \$ | 834.16 |
| 25. | Ramirez, Jaime | Sun Metro | \$ | 37,278.99 |
| 26. | Roberts-Bermudez, Gabriel | Human Resources | \$ | 6,041.72 |
| 27. | Rodriguez, Cristina | Animal Services | \$ | 2,284.35 |
| 28. | Roybal, Jessica | El Paso Water | \$ | 1,726.94 |
| 29. | Rubio, Jagaira | Fire | \$ | 3,417.03 |
| 30. | Saenz, Olivia | Fire | \$ | 38,730.99 |
| 31. | Scott, James | Airport | \$ | 5,549.64 |
| 32. | Solis, Steven | Airport | \$ | 7,660.69 |
| 33. | Umana, Carlos | El Paso Water | \$ | 1,249.27 |
| 34. | Valencia, Gilberto | Purchasing and Strategic Sourcing | \$ | 5,490.30 |
| 35. | Varela, Indira | Museums and Cultural Affairs | \$ | 2,103.30 |
| 36. | Villarreal, Oscar | El Paso Water | \$ | 1,149.08 |
| 37. | Woods, Isabel | Animal Services | \$ | 1,792.60 |
| 38. | Yu, Jonathan | Fire | \$ | 15,979.17 |
| | | | Total: | \$ 393,305.18 |

OPEN COMMENT PERIOD

The Board of Trustees will allow speakers from the public to comment on any pension related issue that is not on the agenda. During the Open Comment Period of the meeting, audience members who sign up to address the Board will be given an opportunity to address the Board. Unless modified by the Chair, speakers will be allowed three (3) minutes for their comments. For more information, please contact Karina Chavez at the Retirement Trust Office at (915) 212-0112.

- Item 14. The Board will retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Sections 551.071-551.076 and Section 551.078 to discuss any of the following:

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.072 DELIBERATION REGARDING REAL PROPERTY
Section 551.074 PERSONNEL MATTERS
Section 551.075 CONFERENCE WITH EMPLOYEES
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
Section 551.078 DELIBERATION REGARDING DISABILITY APPLICANT'S MEDICAL
RECORDS

Item 15. Adjournment.

Posted this 12th day of June 2025 by 6:00 P.M.



Karina Chavez

Sign language interpreters will be provided for this meeting upon request. Request must be made to the Retirement Trust Office (telephone: 212-0112) a minimum of 24 hours prior to the posted date and time of this meeting.