



**BOARD MINUTES FOR THE SPECIAL MEETING
HELD WEDNESDAY, OCTOBER 29, 2025, AT 9:00 A.M.
RETIREMENT TRUST ADMINISTRATION BUILDING, 1039 CHELSEA**

Members in Attendance:

Robert Studer, Chairman
Karl C. Rimkus, Vice Chairman
Isaura Valdez
Karina Brasgalla
Matt Kerr
Deborah G. Hamlyn
Rene Peña
Rep. Chris Canales

Members Absent:

Rep. Art Fierro

Others in Attendance:

Robert Ash, Executive Director / Legal Advisor
Adrian Sanchez, Deputy Executive Director
Karina Chavez, Administrative Assistant
David Garcia, Benefits Supervisor
Alma Dueñas, Benefits Manager
Eduardo Miranda, Legal Counsel
Roman Sanchez, City Manager's Office
Julie Baldwin-Munoz, City Manager's Office
Coral K. Conteras, City Manager's Office
Aimee P. Olivas, City Manager's Office

- Item 1. Benefits Supervisor David Garcia called the meeting to order at 9:10 AM. Garcia noted that a quorum was met.

PLEDGE OF ALLEGIANCE

The Retirement Trust Board recited the Pledge of Allegiance.

Motion made Rep. Chris Canales to retire into Executive Session; seconded by Karina Brasgalla. None opposed. The Board retired into Executive Session pursuant to the Texas Government Code, Sections 551.071-551.076 and Section 551.078 at 9:11 A.M.

Motion made by Karl Rimkus to reconvene from Executive Session; seconded by Karina Brasgalla. None opposed. Motion carried at 9:21 A.M.

EXECUTIVE SESSION

The Board will retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Sections 551.071-551.076 and Section 551.078 to discuss any of the following:

Section 551.071 CONSULTATION WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.074 PERSONNEL MATTERS

Section 551.075 CONFERENCE WITH EMPLOYEES

Section 551.076 DELIBERATION REGARDING SECURITY DEVICES

Section 551.078 DELIBERATION REGARDING DISABILITY APPLICANT'S MEDICAL RECORDS

EX1. Section 551.071 and Section 551.074

Discussion and action regarding the position of Retiree Benefits Clerk.

Motion made by Karl Rimkus to approve the hiring of the Retiree Benefits Clerk as recommended by the Executive Director and authorize the Board Chair or Executive Director to sign related documents; seconded by Karina Brasgalla. The motion required polling:

Karina Brasgalla	aye
Matt Kerr	aye
Deborah Hamlyn	aye
Karl Rimkus	aye
Rene Peña	aye
Rep. Chris Canales	aye

Motion carried.

- Item 2. Discussion and action regarding the Trust's Strategic Plan to include a review of the existing plan and priorities, as well as possible amendments.

Roman Sanchez and Julie Baldwin-Munoz of the City Manager's Office presented a review of the strategic plan, informed by nine hours of one-on-one listening sessions with Trustees.

The Board discussed adjustments to strategic goals and identified key priorities for initial action plans. The existing goals are still relevant but require an adjusted focus to address emerging priorities.

Motion made by Karl Rimkus to recess for 30 minutes; seconded by Rene Peña. None opposed. Motion carried at 12:00 PM.

Motion made by Karl Rimkus to reconvene from recess; seconded by Rene Peña. None opposed. Motion carried at 12:30 PM.

Motion made and amended by Karl Rimkus that once the action plans are developed by the committees, that they be considered by the Board for inclusion into the Trust's Strategic Plan and to develop action plans for short- and long-term goals identified in the strategic planning today, and to ratify the goals expressed today as Financial Sustainability, Organizational Development, Exceptional Service, and Risk Management; seconded by Rene Peña. None opposed. Motion carried.

Chairman Robert Studer requested that Trustees consider possible committee recombinations to align with the new strategic goals. Trustees requested a list of current committees and possible recombinations recently discussed. Studer confirmed the request.

Item 3. Adjournment.

Motion made by Matt Kerr to adjourn the City of El Paso Employees Retirement Trust Board Meeting on October 29, 2025; seconded by Karl Rimkus. None opposed. The motion was carried at 12:41 PM.



Secretary

Chairman